

SOUTHEAST NEIGHBORHOOD SCHOOL OF EXCELLENCE

2012-2013 Performance Analysis

Core Question 3: Is the school meeting its operations and access obligations?

3.1. Has the school satisfactorily completed all of its organizational and governance obligations?	
STANDARD	School has substantially completed all of its organizational and governance obligations as specified in the Compliance and Governance Handbook, including maintenance of adequate “compliance and governance binder” containing all required documents; completion of criminal background checks on all board members; transparency of meetings and decision-making in accordance with open meetings obligations; maintenance of adequate board minutes. Any concerns are minor and the school presents a credible plan to address them.

2012-13 Performance Meets standard

For the 2012-13 school year, Southeast Neighborhood School of Excellence fulfilled all of its governance and organizational compliance obligations. Dr. Kristie Sweeney, the school leader, submitted all documentation in a timely manner and took a proactive approach to understanding the processes and systems required by the Mayor’s Office as this was her first year as school leader. She also engaged in a process of continuous improvement to ensure that the school was meeting all of its organizational and governance obligations. Dr. Sweeney also worked well with the finance committee to ensure the submission of all financial documentation required by the Mayor’s Office of Education Innovation.

Submitted documentation was clear and concise. Criminal background checks, board member resumes, and updates were sent upon changes. Board meetings were transparent with notices posted in advance of meetings in a location visible to the public to ensure community participation. Board minutes were detailed and accurately reflected what occurred at monthly meetings. Board procedures and policies were followed in accordance with open meeting obligations, and the board was knowledgeable of all applicable laws including Indiana Open Door Law. The board meetings also actively encouraged parent participation through the parent representative providing insight as well as public comment.

SENSE did a good job in the area of organizational and governance compliance and met standard on this indicator for 2012-13.

3.2. Is the school's physical plant safe and conducive to learning?	
STANDARD	Significant health and safety code requirements are being met AND the facility generally provides a safe environment that is conducive to learning, based on conditions such as: a design well-suited to meet the curricular and social needs of its students, faculty, and community members; a size appropriate for the enrollment and student-teacher ratios in each class; good maintenance and security; well-maintained equipment and furniture that match the educational needs of the students; and accessibility to all students.

2012-13 Performance: **Meets Standard**

In 2012-13, the SENSE facility met all health and safety code requirements and provided a safe environment conducive to learning. The facility's design, size, maintenance, security, equipment and furniture were all adequate to meet the school's needs. The school was accessible to all including people with physical disabilities. The Mayor's Office monitoring of SENSE's compliance with health and safety code requirements did not reveal any significant concerns related to these obligations. Accordingly, the school met the Mayor's Office standard for this indicator.

3.3. Has the school established and implemented a fair and appropriate pupil enrollment process?	
STANDARD	The school's enrollment process complies with applicable law; there are minimal documented parent complaints suggesting that it is not being implemented fairly or appropriately; AND the school has engaged in outreach to students throughout the community.

2012-13 Performance: **Meets Standard**

SENSE met standard for this indicator for the 2012-13 school year. The school had a lottery and enrollment process that complied with Indiana charter school law, and it provided documentation indicating its marketing and community engagement plans.

3.4. Is the school properly maintaining special education files for its special needs students?	
STANDARD	The school is fulfilling its legal obligations regarding special-needs students, as indicated by conditions such as the following: individualized education plans are up-to-date, student evaluations or re-evaluations have occurred within the appropriate timeframe, files contain the relevant required information, such as, file log sheet, parent consent form, documentation of case conference notification to parents and other conference participants and signatures of attendees at case conferences.

Not Evaluated. SENSE was not evaluated on this indicator for 2012-13.

3.5. Is the school fulfilling its legal obligations related to access and services to English as a Second Language (ESL) students?	
STANDARD	The school is fulfilling its legal obligations regarding ESL students, as indicated by conditions such as the following: appropriate staff have a clear understanding of current legislation, research and effective practices relating to the provision of ESL services; relationships with students, parents, and external providers that are well-managed and comply with law and regulation.

Not Evaluated. SENSE was not evaluated on this indicator for 2012-13.